



The Board of the Logan County Health District met in regular session on Wednesday, August 7, 2019. President Harrison called the meeting to order at 1:02 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Harrison, Mrs. Price, Dr. Varian, and Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Deputy Health Commissioner Donna Peachey, Environmental Health Director Timothy M. Smith, Director of Nursing Kelly Reaver, Director of Business Operations Christina Bramlage, Public Health Nurse Kelli Parr, and Registered Sanitarian Lisa Engle. Guests present were David Henry and Wes Dodds. Mike Vectorino of WPKO/WBLL Radio was also in attendance.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the minutes of the July 10, 2019, meeting as e-mailed. Ayes: Mrs. Collins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on July 12, 19, 26, and August 2, it was moved by Mrs. Collins and seconded by Mrs. Price that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Dr. Varian, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION

The DVD *Basic Guide to Hiring a Health Commissioner* was viewed, featuring Hans Schmalzried, Former Board of Health Member, Toledo (Lucas County Health Department). Topics included engaging staff to reduce anxiety and build buy-in for the transition outcome, assessing the readiness to hire, announcing the departure to staff, acting or interim health commissioner, search committee executing the search, candidate screening and selection, candidate interviews, and making the offer. After the video, Health Commissioner Dr. Boyd C. Hoddinott commented that he does not have any plans to leave soon. The Health District has been working on succession plans for accreditation and strategic planning, which include the Health Commissioner. It was also discussed that since the health district now has a full-time deputy health commissioner, the idea of sharing with another county, a part-time health commissioner who is a medical director, is a feasible option.

IN THE MATTER OF PUBLIC FORUM

Bellefontaine's Code Enforcement Officer Wes Dodds and Bellefontaine's Service-Safety Director David Henry updated the Board of Health on the recent Ohio EPA's 3rd Notice of Violation against David Helman's World Wide Tractor Parts located at 322 Lawrence Street. Mr. Dodds and Mr. Henry expressed their support to the Board of Health in recognizing the nuisance concerns and condemning the building at Mr. Helman's property. It was discussed that the large brick building with a collapsing roof, open and unsecured windows, and scrap tires being stored both inside and outside of the building constitute a public health nuisance. It was moved by Dr. Varian and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issued an order condemning the structure and to have the owner improve the structure into a habitable condition as verified by the local fire authority, or remove the structure and all associated solid wastes to a licensed disposal facility, along with the disposing of all scrap tires according to Ohio EPA requirements within thirty (30) days of receipt of the order. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATES

Environmental Health Director Timothy M. Smith informed the Board that the Solid and Infectious Waste Survey was completed by the Ohio EPA and the Logan County Health District's administration, and enforcement of the program was again found to be in substantial compliance.

IN THE MATTER OF NUISANCE UPDATES

Environmental Health Director Timothy M. Smith provided updates on several recent nuisance investigations.

Christine Rice, 14311 Eagle Path, Chippewa Park, Lakeview

Ms. Rice's property that had solid wastes, scrap tires, and the remnants of a trailer has been sold. The matter has been abated now that the new owner has removed the scrap tires and trailer remnants with only some residual solid wastes remaining mixed with the soil which will be remedied during landscaping.

Jason Clark, 2995 SR 73, Peebles, Ohio

Mr. Clark's property at 3245 CR 32 S, Bellefontaine, had still contained some solid waste, metal, and other items in a burn pile and animal access to under a barn even after receiving a Sanitarian Order from Lisa Engle, RS, dated April 18, 2019, and a follow up letter dated June 4, 2019. A seven (7) day Board of Health order was received on July 13, 2019. A follow up inspection on July 24, 2019, showed that the matter has been abated.

Gilbert Myers, 313 Linden Street, Bellefontaine

Mr. Myers' property at 222 North Detroit Street, Bellefontaine, had still contained trash, debris, and non-working vehicles following a Sanitarian's Order by David Miller, SIT, and a follow up inspection on June 28, 2019. A seven (7) day Board of Health order was issued on July 10, 2019. A follow up inspection on July 31, 2019, showed that the matter has been abated.

Donald Cunningham, 533 Grand Ave., Russells Point

At the request of Robin Reames, Mayor of Russells Point, the health district inspected the structure to determine if it qualified for condemnation so that the village could proceed with having the structure razed. David Miller, SIT, inspected the property on June 5, 2019, and confirmed that the structure meets the criteria that have been determined as required for condemnation: broken windows repaired with plastic and a history of non-compliance with city water and sewer service. Therefore, the Board of Health declared that the conditions constitute a public health nuisance and issued an order condemning the structure and to have the owner improve the structure into a habitable condition as verified by the local fire authority, or remove the structure and all associated solid wastes to a licensed disposal facility, within thirty (30) days of receipt of the order which is July 5, 2019. No report has yet been received from the local fire authority, although the request has been relayed to the mayor.

Carol McColloch, 13999 Oakwood Drive, Lakeview

Ms. McColloch's property still has garbage and solid wastes piled up in the backyard. The Sanitarian filed a violation of the Board of Health order in the Municipal Court.

Elizabeth Clary, 10977 Elm Street, Lakeview

Ms. Clary's property at 10975 Elm Street, Lakeview, has not changed regarding decaying wooden cabinets, piles of debris, trash, and nonworking appliances. The Sanitarian filed a violation of the Board of Health order in the Municipal Court.

John Aiken, 11008 Walnut St., Lakeview

Mr. Aiken's property had miscellaneous solid wastes and items collecting water creating possible mosquito harborage. He did not claim the Board's order sent by certified mail. It was resent on June 5, 2019, and an inspection date was set for June 17, 2019. A follow-up inspection occurred on June 26, 2019. Full compliance was not attained so the sanitarian filed a violation of the Board of Health order in the Municipal Court.

Greg Beach, 11055 Kickapoo Path, Chippewa Park, Lakeview

Mr. Beach's property at 13773 Kickapoo Path, Chippewa Park, Lakeview, still has an inoperative automobile and a water well in the driveway with its cap flush with the gravel. If conditions have not been corrected upon the inspection date decided by the Board, the matter will proceed to the Municipal Court.

David Garrison, 16098 SR 235 N, Lot #23, Belle Center

Mr. Garrison's property at 11344 Chinook Path, Chippewa Park, Lakeview, contained bags of trash and debris scrap. On May 23, 2019, scrap tires and an automotive battery had been added. A Board of Health order was received on June 14, 2019. A follow up inspection on July 10, 2019, showed the amount of trash to be worse and open burning has continued. The Sanitarian filed a violation of the Board of Health order in the Municipal Court.

Adriana Russell, 685 W. Center St., West Mansfield

Ms. Russell's property contained a TV, mattresses, chair, bags of trash, and other miscellaneous items following a Sanitarian's Order by Matthew Stonerock, RS, and a follow up inspection on July 1, 2019. A seven (7) day Board of Health order was issued on July 10, 2019. The Board of Health order sent by certified mail was received and signed by Roberta Sloan Scott and marked as agent on July 17, 2019. A follow up inspection on August 5, 2019, revealed non-compliance. The Sanitarian filed a violation of the Board of Health order in the Municipal Court.

Sharon K. Wellnitz (deceased), the last known owner of the house at 636 High Ave., Russells Point

Ms. Wellnitz's property was requested by a June 13, 2019, letter by Robin Reames, Mayor of Russells Point, to be inspected by the health district to determine if the structure qualifies for condemnation so that the village could proceed with having the structure razed. David Miller, SIT, inspected the property on June 14, 2019, and confirmed that the structure meets the criteria that have been determined as required for condemnation: unoccupied with water service shut off. No response has been received yet from the thirty (30) day Board of Health order sent by certified mail, but a letter was received from her son Rob Wellnitz stating his desire to return to reside in the property.

CHACO, LLC, 424 McAdams Rd., Cable

CHACO, LLC's property at 117 W. Buckingham Ave., Bellefontaine, still contained broken pallets and solid waste after receiving a Sanitarian's Order from Lisa Engle, RS, and a follow up inspection on July 2, 2019. A seven (7) day Board of Health order was issued on July 10, 2019. No response has been received yet from the Board of Health order sent by certified mail.

Jamie Caskey, 11113 Shawnee Path, Chippewa Park, Lakeview

Mr. Caskey's property contained trash, debris, and standing water in plastic containers following a Sanitarian's Order by David Miller, SIT, and a follow up inspection on June 28, 2019. A seven (7) day Board of Health order was issued on July 10, 2019. No response has been received yet from the Board of Health order sent by certified mail.

IN THE MATTER OF VARIANCE REQUESTS UPDATES

Environmental Health Director Timothy M. Smith provided an update on a variance.

Harold and Roberta Appleton, of 958 Minerva Ave., Columbus, C/O Teri Frymyer, Choice Properties Real Estate

Mr. and Mrs. Appleton's had received a variance approval for their property at 8886 SR 368, Huntsville (north of Lake Ridge Island), from OAC 3701-28-07 (D) and (H) for a replacement well to be only four (4) feet from the house foundation and less than one (1) foot from a paved parking area. Ten (10) and five (5) feet are required for each, respectively. Unfortunately, the new well was not placed in the area as designated in the well variance. Seismic Well Drilling has been contacted by the new property owners, David and Lori Compton, 980 Vassar Court, Fairfield, Ohio. Seismic Well Drilling has agreed to relocate the existing sewer line to at least nine (9) feet from the new well. There is approximately 10 feet 8 inches from the well to the north property line.

Henry Miller, 8769 SR 47 W, DeGraff

Mr. Miller requested an addition to his original variance to also allow him to utilize an existing sewage leaching trench for a proposed gray water recycling system that is seven (7) feet from his home's foundation. OAC 3701-29-06 (G) (3) requires ten (10) feet from a leaching trench to a building. It was moved by Dr. Varian and seconded by Mrs. Price to amend the original variance request in order to allow utilization of at least 100 feet of the remaining available trench. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF WATER POLLUTION CONTROL LOAN FUND***Cas and Lindsay Warnecke, 2244 CR 11, Bellefontaine***

Mr. and Mrs. Warnecke qualified for 85% funding for the replacement of a home sewage system from the Water Pollution Control Loan Fund through the Ohio EPA. The system design is for on lot leaching. The following sealed bids were received and opened during the meeting (bids listed from highest to lowest):

Williams and Sons Excavating	\$9,500.00
Reichert Excavating, Inc.	\$9,209.00
Burkholder & Sons Excavating	\$7,896.61
Bobcat multi-Works, LLC	\$7,850.00
JC's Backhoe	\$7,800.00

It was moved by Mrs. Collins and seconded by Dr. Varian to accept JC’s Backhoe bid, since it was the lowest. Ayes: Mrs. Collins, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

Environmental Health Director Timothy M. Smith provided an update on township results of the O&M Program as of July 3, 2019:

<u>Lake</u>	<u>Zane</u>	<u>Perry</u>	
291	449	406	First notices mailed.
22	12	20	Owners removed from the billing list.
110	131	78	Second (late) notices mailed.
44	75	0	Third (late) notices mailed.
88.5%	83.8%	84.5%	Total return rate.
O&M permits paid to date – 1,459			

A second notice mailing for Zane Township that included the 25% late penalty fee was mailed on May 20, 2019. A third notice was mailed to Lake Township on June 24, 2019, and to Zane Township on July 8, 2019, restating that a late fee is required before a fourth and final mailing of the notice informing property owners that all unpaid fees will be assessed to their property taxes. The \$62.50 late O&M fee can still be paid by check or credit card but the requested information, which is used to help assess the type of system, must accompany the payment in order to have the correct 1, 5, or 10-year O&M Permit issued. The health district’s website (loganhealth.org) has further information about this state-mandated program and the different types of sewage systems that are common in Logan County and their maintenance needs.

The next mailing of first notice \$50 O&M applications is scheduled for Bokescreek (230) and Bloomfield (164) Township property owners with septic systems on July 12, 2019.

RESOLUTION 2019-07
APPROVAL TO PLACE UNPAID O&M FEES ON TAXES

WHEREAS Ohio Revised Code 3709.091 (E) states, “If the owner, leaseholder, or assignee on which the notice required by division (B) of this section was served does not pay to the city or general health district the amount of an unpaid operation permit or inspection fee and any accrued late payment penalties within thirty days after receipt of the notice, or does not object to the amount in the manner provided in division (C) of this section, the health commissioner of the city or general health district or the commissioner’s designated representative may certify, on or before the first Monday of September, the amount of the unpaid fee and any accrued late payment penalties to the county auditor to be placed on the general tax list and duplicate as provided in section 319.281 of the Revised Code.

BE IT RESOLVED by the Board of Health of the Logan County Health District that it is in agreement with the certification of the health commissioner that a list of property owner’s names, property addresses, parcel numbers, amount of fees owed and for what services, may be submitted to the county auditor on or before the first Monday in September for any property owner, leaseholder or assignee that has not paid for their sewage operation permit or properly given notice of objection to the Logan County Health District prior to the date of submission.

It was moved by Mrs. Price and seconded by Mrs. Collins to adopt this resolution as an emergency to be able to provide the requested information to the county auditor on or before the first Monday in September so the fees owed may be placed on the general tax list and duplicate as provided for in section 319.281 of the Revised Code. On roll call the vote was as follows: Mrs. Price- aye, Dr. Varian- aye, Mrs. Collins- aye. Nays: none. Motion carried.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver presented the activities of the nursing division over the past month

- LCHD staff currently has a hold on Hepatitis A vaccination clinics at the jail due to the jail’s nursing staff being out of the office currently. Clinics will hopefully resume soon. Logan County has had 3 cases, but none of them have led to any additional local outbreaks.

- LCHD registered as a Project Dawn site with no additional fringes or requirements but will be listed as a provider of services.
- WIC hosted “The Big Latch On” on August 2, 2019, for the second year. There was a nice attendance.
- WIC will be having their annual baby shower on August 13th at 2 P.M. in celebration of breast feeding awareness month. The baby shower is open to all pregnant moms.
- Infectious disease cases are down compared to June 2018; but overall, cases have increased for year to date.
 - Total cases for 2019---330, cases for 2018-----285
 - June cases for 2019---14, cases for 2018-----18
- Children with Medical Handicaps numbers are down due to staffing shortage.
- Newborn home visits are down for June 2019 at 1 compared to June 2018 at 9.
- Immunizations have increased for both children and adults.
- WIC total participants compared to a year ago are down for June 2019-----592, June 2018-----614
- Gastro-intestinal illness information for Campylobactor, Cryptosporidiosis, and Giardiasis were provided by an email attachment. (see Notes to Minutes)

IN THE MATTER OF FINANCIAL REPORT REVIEW

Director of Business Operations Christina Bramlage presented financial reports for the month of June. She noted that the Federal Public Health Infrastructure Program and Federal Women, Infants, and Children Program both received grant money. Also, the Children with Medical Handicaps (BCMh) received a payment. Mrs. Bramlage noted that the expense reports show the closure of the Marina and Home Health funds with the money being transferred into the District Health Fund. All other expenses were routine. It was moved by Dr. Varian and seconded by Mrs. Price that the Board authorize President Harrison to approve review of the reports. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING MATTERS

It was moved by Mrs. Collins and seconded by Dr. Varian that the Board confirm the following transfer of appropriated funds to meet current expenses as completed by the Director of Business Operations Christina Bramlage during the month of July. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

Women, Infants, and Children Fund 7027

- \$2000.00 FROM 7027-401-521060 Health and Life
TO 7027-401-541010 Supplies

IN THE MATTER OF NEW EMPLOYEE INTRODUCTIONS

Director of Business Operations Christina Bramlage presented the newest Public Health Nurse, Kelli Parr, to the Board. Kelli started here on July 23, 2019. Mrs. Parr thanked the Board for changing the position from part-time to full-time, and she stated that she is very happy to be here. The Board members warmly welcomed Mrs. Parr.

IN THE MATTER OF REGIONAL HEALTHCARE EMERGENCY PREPAREDNESS COALITION COORDINATOR AGREEMENT

Director of Business Operations Christina Bramlage presented the agreement to the Board, and stated that it had been reviewed and approved by the prosecutor. Deputy Health Commissioner Donna Peachey explained the purpose of the agreement. The Health District will lead the Central Ohio Disaster Preparedness Planning Region in activities related to emergency management, act as a regional disaster preparedness coordinator for the Central region by planning and funding the community’s disaster preparedness efforts, and implement and enhance disaster preparedness plans and protocols. This agreement will pay the Health District \$7,000.00 for this service. It was moved by Mrs. Price and seconded by Dr. Varian to accept this agreement. Ayes: Mrs. Collins, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF REGION HEALTHCARE COALITION HOSPITAL POD PLAN AGREEMENT

Director of Business Operations Christina Bramlage presented the agreement to the Board, and stated that it had been reviewed and approved by the prosecutor. Deputy Health Commissioner Donna Peachey explained the purpose of the agreement. The Health District will assist Mary Rutan Hospital with completing required documents related to Point of Dispensing (POD) plans. This agreement will pay the Health District \$1,000.00 for this service. It was moved by Mrs. Collins and seconded by Mrs. Price to accept this agreement. Dr. Varian abstained from voting. Ayes: Mrs. Price, Mrs. Collins, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF BOARD MEMBER COMMENTS

Board President Mr. Harrison stated that he attended an exit conference for the fiscal audit conducted on calendar years 2017 and 2018. He stated that the audit did not have any findings, and he thanked Director of Business Operations Christina Bramlage for a job well done. Mrs. Bramlage stated that the completed audit should be ready for Board review at the September Board meeting.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd C. Hoddinott stated that he will be providing information for the WPKO local radio spotlight grant about the services provided by the Health District, including the work done to battle the epic drug problems in Logan County. Dr. Varian commented that he had just read an article about how much and how fast the drug problems have grown in the past few years. Dr. Varian stated that he would forward the article to Dr. Hoddinott. (see Notes to the Minutes)

IN THE MATTER OF ADJOURNMENT

Confirming the date of the next regular meeting as 1:00 p.m. on Wednesday, September 11, 2019, Mr. Harrison adjourned the meeting at 2:35 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary